Section Overview

Introduction   The objective of this section is to provide a concise, user friendly job aid for the user at the PERSRU to complete a Release from Active Duty (RELAD) event in SDA II. This section contains information on

- Purpose of event
- Any references
- Fast Path ID and Data Entry
- PMIS/JUMPS effect
- Corrections and deletions

VERY IMPORTANT: **Please** refer to the appropriate section in Chapter 2 of this manual to complete additional transactions required in connection with this event, but not covered in this chapter.

In this Section   The following topics will be discussed in this section:

Release from Active Duty (RELAD)

Purpose   The Release from Active Duty (RELAD) event is used to complete the necessary transactions on a member who is being released from active duty. This event should be used for:

- Regular active duty enlisted members who have **NOT** met their military obligation and are to be released from active duty to be put into the reserve components. The RELAD transaction will depart and report members to their first unit as a regular reserve (this is only for members who will actively participate in the selective reserve program upon completion of active duty and have remaining service obligation). However, if member was released from active duty and does not participate in the selective reserve program then the member is transferred to 87400 (IRR).
  Note: If the member has met his/her military obligation, then the member should be **discharged** from the active duty component and **accessed** into the Coast Guard Reserve component. Use the Enlistment into the Coast Guard event or Officer Accession into the Coast Guard event to access the member.
- Regular or reserve members on extended active duty being released from active duty due to hardship or convenience of the government.
- Recalled retired members who are on active duty and are being released from active duty to be put back into a full-retired status.
- Reserve members who are on extended active duty for greater than 139 days and need to be released back into the reserve.

References   a. Personnel and Pay Procedures Manual, HRSICINST M1000.2 (series)
b. Query Manual, HRSICINST M5230.2 (series)
c. Pay Manual, COMDTINST M7220.29 (series)
d. Personnel Manual, COMDTINST M1000.6 (series)
e. Separations Program Designators Handbook
f. Certificate of Release or Discharge from Active Duty DD Form 214, Instructions for the Preparation and Distribution of, COMDTINST M1900.4 (series)
g. Joint Federal Travel Regulations

Fast Path ID and Data Entry   Enter "exprelad" for Fast Path ID or press "AED" from the Main Menu Screen in SDA II. Enter the member's SSN or last name and press <GO> or F1.

Note: The system will not allow you to enter this event if the member is a reserve not on extended active duty for greater than 139 days.

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